

# IEC Group of Institutions Greater Noida

Ref: IEC/RO/Notice/15-16

Date: 29/06/2016

## NOTICE

### (Registration Form and Fee Submission)

As directive by the Director, all students are hereby informed that the next academic session 2016-17 for 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> year students will commence from **4<sup>th</sup> August 2016**. The schedule for filling the registration form is as given below:

Description	Date
Registration for 2 <sup>nd</sup> , 3 <sup>rd</sup> and 4 <sup>th</sup> Year students	1 <sup>st</sup> – 3 <sup>rd</sup> August 2016

The process for Registration for the academic session 2016-17 is as follows:

- Collect the registration form which is available on college website, photocopy shop and with their respective department head
- Deposit the fee in Accounts Department and get verified the registration form from the accounts department for onward submission to their respective department head
- Enclosed Anti Ragging Affidavit if, not submitted earlier (downloaded from <http://www.aicte-india.org/anti.php>) or college website
- Duly filled registration form alongwith all necessary documents will be submitted to their respective department head on very same day for further processing

Attendance of students shall be marked from 04/08/2016. Students are required to attend 100 % attendance in the Semester. However, as per University rules students with less than 75% attendance will not be permitted to participate in any Class Test /End Term University Examination.

Registration form will not be accepted thereafter and for any extension of registration only by the Director will be allowed to the student for filling the form.

(Registrar)

CC:

CEO for kind information please

CFO for kind information please

Group Director for kind information please

All Dean's and HOD's for vide circulation to their respective department students through mail

Manager – Planning & Development

Accounts Department for necessary action please

Notice Boards

IT Cell for uploading on college website